

## Summary of Goals, Key Processes and Action Steps 2005-2008

**Board Goal:** By 2008, 95% of students in grades 3 through 12 will be at or above grade level as measured by NC EOG or EOC tests, and all student groups will demonstrate high growth.

<b>SCHOOL:</b> Carnage MS	<b>LEA:</b> Wake County (920)
<b>SCHOOL GOAL:</b> Increase the involvement of parents, business, and community groups in the school.	<b>GOAL MANAGER:</b> Administrative Team

### Key Processes & Action Steps: (2 Key Processes)

1	<b>Key Process:</b>	Promote opportunities for parents to make meaningful contact with the school.
	<b>Process Manager:</b>	Principal / PTSA President
	<b>Completion Date:</b>	6/08
	<b>Resources:</b>	PTSA, parent volunteers, Electronic Volunteer Database, Parent Liason, PES, Parent Involvement Committee, Parent Resource Center, parent workshops, Pre-College program / PIE Club, school website, administrative communications, team communications, access to position conversions as permitted by the state and/or WCPSS
	<b>Restrainers:</b>	parent work schedules, parent misconceptions
	<b>Process Checks:</b>	Listed Below
<b>Action Steps:</b>		
1	<b>Action Step:</b>	Engender collaboration among parents and parent groups to increase involment.
	<b>Completion Date:</b>	6/08
	<b>Process Check:</b>	PTSA meeting minutes
2	<b>Action Step:</b>	Expand parent volunteer opportunities within the school environment.
	<b>Completion Date:</b>	6/08
	<b>Process Check:</b>	PTSA communications, PTSA meeting minutes, PTSA newsletters
3	<b>Action Step:</b>	Work with PTSA to develop and implement a tutoring program where parent volunteers will work individually or in small groups for student remediation.
	<b>Completion Date:</b>	6/08
	<b>Process Check:</b>	Parent Tutoring committee formation, volunteer activity log

4	<b>Action Step:</b>	Increase communication with parents to make them more aware of current middle school issues.
		<b>Completion Date:</b> 6/08
		<b>Process Check:</b> communication documents, PTSA newsletters, PTSA meeting agendas and minutes, schedule of parent seminars

5	<b>Action Step:</b>	Develop a parent handbook outlining information regarding school procedures and expectations.
		<b>Completion Date:</b> 6/08
		<b>Process Check:</b> handbook distribution

2	<b>Key Process:</b>	Promote opportunities for community and business partners to make meaningful contact with the school.
<b>Process Manager:</b>		Principal / Business Alliance
<b>Completion Date:</b>		6/08
<b>Resources:</b>		Business Alliance, PTSA, IRT, Career Development Coordinator, local colleges and universities, Wake Education Partnership, United Arts Council, United Way, access to position conversions as permitted by the state and/or WCPSS
<b>Restrainers:</b>		schedule logistics, time for planning and scheduling
<b>Process Checks:</b>		Listed Below
<b>Action Steps:</b>		
1	<b>Action Step:</b>	Explore opportunities for community and business partnerships with local colleges and universities to enhance the learning environment.
		<b>Completion Date:</b> 6/08
		<b>Process Check:</b> school calendar of events
2	<b>Action Step:</b>	Continue and expand the initiatives of the Carnegie Business Alliance.
		<b>Completion Date:</b> 6/08
		<b>Process Check:</b> Business Alliance meeting minutes, calendar of school events